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| **SEND support process prior to EY SEND TEAM involvement** |
| **Stage 1** | * Nursery to identify children with SEND needs through observation, monitoring and assessments (tools available in SEND Support File).
 |
| **Stage 2** | * Nursery to arrange a meeting with parents to discuss the following:
	+ Setting observations
	+ Parents views
	+ Signpost to relevant services e.g. Chatterbox
	+ Next steps
 |
| **Stage 3** | * Monitor and implement support plan and provision map (SEND Support File)
* Add child to internal SEND register for monitoring
 |
| **Stage 4** | * Review impact of support with parents
 |
| **Stage 5**At this point there are 2 pathways: | PATHWAY 1* No additional support from EY SEND team needed or parental consent not given at this time
* Continue support and review half termly
 | PATHWAY 2* Place child on Croydon’s SEND register with parental consent for EY SEND team to be involved.
* Share SEND register, Request for EY SEND Team support form and baseline assessment
* Contact Locality Lead
 |

If the child is known to the EY SEND team previous to starting your setting this will be discussed on a case-by-case basis

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| **EY SEND TEAM support offer** |
| **Offer** | * SEND strategies and advice.
* Observation and discussion of children on SEND register.
* Support with SENIF applications- *new form – see Locality lead*
* Information to support EHC Needs Assessment Request (for Croydon residents)
* Support with EHCP/specialist pathway discussions with parents
* Signpost to relevant external professionals and support
 |
| **Options**  | * Virtual meetings
* Phone calls
* Face to face visits
* Emails
 |
| **Visit agenda** | * Discussion of children on SEND register.
* Review of paperwork collated.
* Advice/guidance on support strategies
* Summary of next steps
 |
| **Communication** | * Follow up emails with relevant information and next steps will be sent post visit, where necessary.
* Termly training programme sent by EY SEND Team
* Early years SENCO forum – Virtual ( Termly)
 |
| **Required information from setting** | * Send register– confirms parental consent for involvement.
* Named SENCO and contact details.
* Named Nursery lead and contact details
* New forms for the current academic year (Request for EY SEND Team support form, baseline assessment)
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